

The Board of Commissioners of the City of Camden Redevelopment Agency **held its Monthly Caucus on Wednesday, February 4, 2026**, via tele-/videoconference.

Chairman Ian Leonard called the meeting to order at 6:00 PM. Board Clerk Donna Arthur-Pettigrew called roll.

Present: Ian Leonard, Maria Sharma, Christopher Collins, Gilbert Harden, Sr.,
Absent: Tasha Gainey-Humphrey, and Jose Javier Ramos
Attendees: Olivette Simpson, Mark Asselta, Glynn Jones, Sulena Robinson-Rivera, Imani Jackson, and Donna Arthur-Pettigrew, CRA, Jack Layne, DCA Monitor

Ms. Arthur-Pettigrew advised the Board that, pursuant to the requirements of the Open Public Meetings Act, notice(s) had been posted in the Courier-Post, the Philadelphia Inquirer, and the Office of the City Clerk.

Review of Minutes

Date of Meeting: January 7 and 14, 2026

Motion: Ayes:

Nays: Abstentions:

Comments: Mr. Leonard verified that everyone had a chance to review the Minutes and asked if there were any questions. There were none.

Executive Director's Report

Date of Meeting: February 4, 2026

Motion: Ayes:

Nays: Abstentions:

Comments: Ms. Simpson discussed with the board that several of the resolutions are related to Agency finance and compliance matters with state laws. She noted the distribution to the board the draft Fiscal Year Ending December 31, 2024, audit report for the board's review and consideration. And the presentation of the audit by Mercaiden, P.C., at the Regular Meeting. Prior to the Regular Meeting, a meeting has been scheduled with the Finance/Audit Committee of the board. Questions were encouraged.

Ms. Simpson also informed the board that the 2013 US EPA RLF Grant, in the amount of \$1.8 million, was closed out in September 2025 with all funds having been expended.

Redevelopment Project Presentations

None.

Resolutions for Review and Action

The resolutions below were presented for consideration.

02-11-26A Resolution Accepting the Annual Audit of the City of Camden Redevelopment Agency for the Fiscal Year Ending December 31, 2024, as Prepared by Mercaiden, P.C.

Motion: Ayes:

Nays: Abstentions:

Comments: Ms. Simpson stated the agency is required to cause an annual audit of the Agency's financial statements. She asked for comments from Director Jones. Mr. Jones, after a brief statement, indicated the 2024 audit is complete, and if anyone has any questions please contact him prior to the Regular Meeting.

Resolutions for Review and Action cont'd

02-11-26B **Resolution Certifying That Each Member of the City of Camden Redevelopment Agency Board of Commissioners Has Personally Reviewed the Annual Audit Report for Fiscal Year Ending December 31, 2024**

Motion: **Ayes:**

Nays: **Abstentions:**

Comments: Mr. Jones stated once the audit is complete it must be reviewed, accepted and certified by each of the board members.

02-11-26C **Resolution Adopting a Cash Management Plan for the City of Camden Redevelopment Agency for January 1, 2026, to December 31, 2026**

Motion **Ayes:**

Nays: **Abstentions:**

Comments: Mr. Jones informed the board that this is required every year to disclose cash management of our banking institutions to comply with the State.

02-11-26D **Resolution Accepting a Corrective Action Plan Prepared by Mercadien, P.C. with Respect to Comments and Recommendations Made in the Annual Audit Report of the City of Camden Redevelopment Agency for Fiscal Year Ending December 31, 2024**

Motion: **Ayes:**

Nays: **Abstentions:**

Comments: Mr. Jones informed the board that there was one Finding during the audit, which is a recurring finding from the prior year. And, in the case of an auditor's Finding, the Agency is required to prepare and implement a corrective action plan. He stated the Agency's goal going forward is to have no findings.

02-11-26E **Resolution Authorizing Services Agreements with ACCU Staffing Services, Inc. and Robert Half International, Inc. for the Provision of Temporary Administrative and Clerical Services for an Amount Not to Exceed \$5,000.00 Each**

Motion: **Ayes:**

Nays: **Abstentions:**

Comments: Ms. Simpson stated that periodically temporary staffing support may be required in the various operational areas of the Agency. ACCU Staffing and Robert Half have both submitted price proposals and it is recommended that an amount not to exceed a \$5,000.00 for each service agreement and together both agreements not to exceed the bid threshold of \$17,500.00.

Public Comments

None.

Old Business

None.

New Business

None.

Executive Session

None.

Chairperson's Remarks and Observations

None.

Adjournment

Mr. Collins moved to adjourn the meeting, which was seconded by Ms. Sharma and affirmed with a Roll Call vote by all Commissioners. This meeting ended at approximately 6:11 PM.