

**CITY OF CAMDEN REDEVELOPMENT AGENCY**  
**RESOLUTION SUMMARY**

**Resolution No.:** 05-10-23F

**Resolution Title:**

**Resolution Authorizing a Professional Services Agreement with Brownfields Redevelopment Solutions, Inc. to Provide Environmental Management Services on an Hourly Rate Basis for a Total Amount Not to Exceed \$250,000.00**

**Project Summary:**

CRA requires a qualified firm to provide Environmental Management Services which includes the following:

- Environmental contractor supervision
- Review of technical documents
- Preparation of grant applications
- Grant reporting and compliance
- Land Use planning for brownfield sites

**Purpose of Resolution:**

To authorize a professional service contract.

**Award Process:**

CRA advertised in the Courier Post and posted a Request for Proposals (RFP) on the CRA website. CRA received one proposal. The proposal of Brownfield Redevelopment Solutions, Inc. was deemed to be the responsive to the RFP.

**Cost Not To Exceed:**

\$250,000.00

**Total Project Cost:**

N/A

**Source of Funds:**

Shared Services Agreements, EPA and HDSRF and other brownfield grants.

05-10-23F

**Resolution Authorizing a Professional Services Agreement with Brownfields Redevelopment Solutions, Inc. to Provide Environmental Management Services on an Hourly Rate Basis for a Total Amount Not to Exceed \$250,000.00**

**WHEREAS**, the City of Camden Redevelopment Agency (“CRA”) is charged with the duty of redevelopment throughout the City of Camden; and

**WHEREAS**, CRA administers the City’s Brownfield Program which includes planning for the reuse of vacant and underutilized former commercial and industrial properties and the environmental investigation and remediation of lands identified for redevelopment; and

**WHEREAS**, the work associated with the Brownfields Program, including the supervision of environmental contractors, the review of technical documents, the preparation of grant applications and the compliance with reporting requirements, is highly specialized and requires distinct and specific training; and

**WHEREAS**, in order to procure these services, CRA advertised in the Courier Post on April 12, 2023 and posted on its website a Request for Proposals (RFP) entitled “Environmental Management Services for June 2023 – June 2024” in accordance with the ‘fair and open’ process and procedures established under N.J. S. A. 19:44A-20.4 et seq. and applicable regulations, and

**WHEREAS**, CRA received one proposal by the stated deadline of May 5, 2023 to perform the required services and, on review and evaluation, has deemed the proposal submission of Brownfield Redevelopment Solutions, Inc. responsive to the RFP and the firm qualified to provide the environmental services and the proposed rates are reasonable.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the City of Camden Redevelopment Agency that the Interim Executive Director, a duly authorized representative of the Agency, is hereby authorized to negotiate and enter into a Professional Service Agreement with Brownfield Redevelopment Solutions, Inc. to provide Environmental Management Services on an hourly rate basis for a total amount not to exceed \$ 250,000.00; and

**BE IT FUTHER RESOLVED**, that the Interim Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all documents necessary to carry out the purposes of this resolution.

05-10-23F (cont'd)

ON MOTION OF: **Maria Sharma**

SECONDED BY: **Gilbert Harden, Sr.**


COMMISSIONER	AYES	NAYS	ABSTENTIONS
Christopher Collins	X		
Derek Davis	X		
Gilbert Harden, Sr.	X		
Tasha Gainey-Humphrey	X		
Ian K. Leonard	X		
Jose Javier Ramos	X		
Maria Sharma	X		

*Ian K. Leonard*

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Ian K. Leonard  
Chairperson

ATTEST:



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Olivette Simpson  
Interim Executive Director

The above has been reviewed and approved as to form.

*Mark P. Asselta*

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Mark P. Asselta, Esq.  
Board Counsel