

The Board of Commissioners of the City of Camden Redevelopment Agency **held a Monthly Caucus Meeting on Wednesday, November 14, 2018** Camden City Hall, City Council Chamber, in Camden, New Jersey.

Chairperson, Marilyn Torres called the meeting to order at approximately 6:01 PM. Board Clerk Sulena Robinson-Rivera called roll.

Present: IL, JR, MS, and MT

Absent: VB, SD

Attendees: Olivette Simpson, Sulena Robinson-Rivera, Johanna Conyer, James Harveson, and Mark Asselta; CRA, Marilyn Swangin, Tom Swangin; Neighborhood Housing Services (NHS); George Woolston, TapInto Camden

Mrs. Robinson-Rivera advised the Board that pursuant to the requirements of the Open Public Meetings Act, adequate notice(s) had been posted in the Courier-Post, the Philadelphia Inquirer, and the Office of the City Clerk.

Review of Minutes

Dates of Meeting: October 3, 2018 and October 10, 2018

Motion: IL, MS Ayes: IL, JR, MS, and MT

Nays: Abstentions:

Comments: There were no comments or questions.

Interim Executive Director's Report

Date of Meeting: November 7, 2018

Motion: Ayes:

Nays: Abstentions:

Comments: Ms. Olivette Simpson, Interim Executive Director, advised that the Interim Executive Director's report stands as presented during the Caucus meeting. She advised the board that there will be a Redeveloper Presentation related to resolution 11-14-18H.

Redevelopment Project Presentation

Marilyn Swangin, Executive Director of the Neighborhood Housing Services (NHS) introduced her organization and team and spoke to the project. NHS requests acquisition of the vacant lot at 605 Clinton Street which is directly adjacent to its office located at 601-603 Clinton Street for the purpose of expanding its existing parking lot that will accommodate off-street parking daily for its employees and clients and monthly for its board members and consultants. The extra space will also give the agency access to both Clinton and South 6th Streets. NHSC has maintained the vacant lot for the past 18 years of its 27 years existence at its present location. Ms. Simpson asked whether the parking will be available to residents. Ms. Swangin acknowledged that the residents may park on the site in the evenings and on the weekends. The current parking lot has four spaces and this site adds two more.

Resolutions for Review and Action

11-14-18A Resolution Authorizing a Shared Service Agreement with the City of Camden for the Management of a US Environmental Protection Agency Brownfields Cleanup Grant in for the 7th & Kaighn Site

Motion: JR, IL Ayes: IL, JR, MS, and MT

Nays: Abstentions:

Comments: There were no comments or questions.

11-14-18B Resolution Authorizing a Pre-Qualified List of Environmental and Engineering Firms to Provide Professional Environmental Services for 2018-2019

Motion: IL, MS Ayes: IL, JR, MS, and MT

Nays: Abstentions:

Comments: There were no questions or comments.

11-14-18C Resolution Authorizing Change Order #2 to the Contract with The Ambient Group, LLC for the Demolition of the Camden Laboratories Building Located at 1662 Davis Street (Block 1392 Lot 33 on the City of Camden Tax Map) for an Amount Not to Exceed \$181,590.00

Motion: IL, MS Ayes: IL, JR, MS, and MT

Nays: Abstentions:

Comments: There were no comments or questions.

11-14-18D Resolution Authorizing a Shared Service Agreement with the City of Camden for the Management of a US Environmental Protection Agency Brownfields Cleanup Grant for the Camden Laboratories Site

Motion: JR, IL Ayes: IL, JR, MS, and MT

Nays: Abstentions:

Comments: There were no comments or questions.

11-14-18F Resolution Authorizing the Amendment of Various Remediation, Planning, and Acquisition Grants from the Camden Economic Recovery Board to Extend the Term of Such Grants

Motion: MS, IL Ayes: IL, JR, MS, and MT

Nays: Abstentions:

Comments: There were no comments or questions.

11-14-18G Resolution Authorizing an Amendment to a Shared Services Agreement with the City of Camden for Planning Consulting Services to Extend the Term of the Agreement

Motion: JR, MS Ayes: IL, JR, MS, and MT

Nays: Abstentions:

Comments: There were no questions or comments.

11-14-18H Resolution Designating Neighborhood Housing Services of Camden, Inc., a Non Profit, as Redeveloper of 605 Clinton Street (Block 1412, Lot 38 of the City of Camden Tax Map) Located in the Cooper Plaza Redevelopment Area and Authorizing a Redevelopment Agreement with the Redeveloper

Motion: IL, JR Ayes: IL, JR, MS, and MT

Nays: Abstentions:

Comments: There were no questions or comments.

Resolutions for Review and Action (cont'd)

11-14-18I Resolution Authorizing the Camden Redevelopment Agency to Enter Into A Contract with Mercadien. P.C. to Provide Financial Auditing Services for FYE 2018

Motion: IL, JR Ayes: IL, JR, MS, and MT

Nays:

Abstentions:

Comments: Ms. Conyer advised that the cost of the audit is just \$535.00 more than what the CRA paid last year. The CRA advertised for the service need in the Courier Post. There were no further questions or comments.

Public Comments

Commissioner Ramos thanked NHS for the presentation. There were no further comments or questions.

Old Business

None.

New Business

None.

Executive Session

None.

Chairperson's Remarks and Observations

Chairperson Torres wished all a Happy Thanksgiving.

Adjournment

Commissioner Ramos made a motion to adjourn which was seconded by Commissioner Leonard, and all affirmed via voice vote and the meeting ended at approximately 6:15 PM.