

**CITY OF CAMDEN REDEVELOPMENT AGENCY
RESOLUTION SUMMARY**

Economic Development

Resolution No.: 12-14-16C

Resolution Title:

Resolution Authorizing a Professional Services Agreement with Brownfield Redevelopment Solutions, Inc. to Provide Environmental Management Services on an Hourly Rate Basis for a Total Amount Not to Exceed \$150,000

Project Summary:

- The CRA administers the Camden Brownfields Program city-wide.
- There are approximately 160 Known Contaminated Sites in Camden of varying size and level of contamination.
- The Program includes brownfields planning, environmental investigation and remediation of potential redevelopment sites.
- The CRA submits applications to NJ Department of Environmental Protection and the US Department of Environmental Protection to carry out the Brownfields Program. Currently the CRA manages 32 environmental grants.
- In support of the Brownfields Program and grants, the CRA requires the following environmental management services:
 1. Environmental contractor and professional supervision.
 2. Development of scopes of work for environmental investigation and remediation.
 3. Review of technical documents and proposals.
 4. Preparation of grant applications.
 5. Grant reporting and compliance.

Purpose of Resolution:

Authorize a professional services agreement.

Award Process:

The CRA posted a Request for Proposals on its website. The CRA received 3 proposals. The proposal of Brownfield Redevelopment Solutions, Inc. was found to be the most responsive and the proposed rates were reasonable and in line with the hose proposed by the other 2 firms.

Cost Not To Exceed:

\$150,000.00

Total Project Cost:

N/A

Source of Funds:

Contractual services line item of various US EPA grants.

12-14-16C

Resolution Authorizing a Professional Services Agreement with Brownfield Redevelopment Solutions, Inc. to Provide Environmental Management Services on an Hourly Rate Basis for a Total Amount Not to Exceed \$150,000

WHEREAS, the City of Camden Redevelopment Agency (“CRA”) is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, the CRA administers the Camden Brownfield Program which includes planning for the reuse of vacant and underutilized former commercial and industrial properties and the environmental investigation of and remediation of lands slated for redevelopment; and

WHEREAS, the work associated with the Brownfields Program includes the supervision of environmental contractors, the review of technical documents, the preparation of grant applications and the compliance with reporting requirements, is highly specialized and requires distinct and specific training; and

WHEREAS, in order to procure the above services, the CRA prepared and posted on its website a “Request for Proposals for 2017-2018 Environmental Management Services For the Camden Redevelopment Agency”, dated October 21, 2016, in accordance with the “fair and open” process and procedures established under N.J.S.A. 19:44A-20 et seq. and applicable regulations; and

WHEREAS, the CRA received three proposals from firms to perform the required services which proposals included schedules of proposed hourly rates for the required services; and

WHEREAS, the CRA has determined that the proposal submitted by Brownfield Redevelopment Solutions, Inc. is the most responsive, that the firm is qualified to provide the services and that the proposed rate schedule is reasonable.

NOW THEREFORE, BE IT RESOLVED, by the governing body of the City of Camden Redevelopment Agency that the Executive Director of the Agency, a duly authorized representative of the Agency is hereby authorized and directed to enter into a professional services agreement with Brownfield Redevelopment Solutions, Inc. to provide environmental management services on an hourly rate basis for the hourly rates set forth in the proposal dated November 18, 2016 for a total amount not to exceed \$150,000.00; and

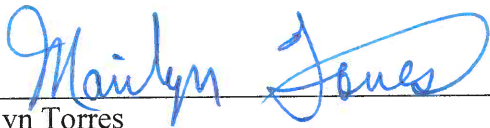
BE IT FURTHER RESOLVED, that the Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all documents necessary to carry out the purpose of this resolution.

12-14-16C (cont'd)

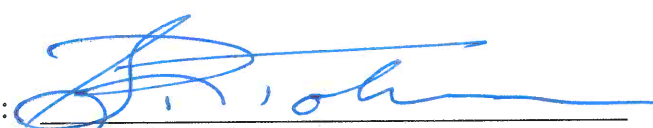
ON MOTION OF: Sheila Davis

SECONDED BY: Maria Sharma

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Marilyn Torres	✓		
Sheila Davis	✓		
Vance Bowman			
Ian Leonard	✓		
Javier Ramos			
Maria Sharma	✓		



Marilyn Torres
Chairperson

ATTEST: 

Saundra Ross Johnson
Executive Director

The above has been reviewed and approved as to form.



Mark P. Asselta, Esq., Board Counsel *for Mark P. Asselta, Esq.*