

The Board of Commissioners of the City of Camden Redevelopment Agency held its Monthly Caucus Meeting on Wednesday, October 5, 2016, at Camden City Hall, 13th Floor Conference Room, Camden, New Jersey.

Chair Marilyn Torres called the meeting to order at approximately 6:00 PM. Board Clerk Sulena Robinson-Rivera called roll. Board Counsel Mark Asselta joined the meeting after roll call at 6:02pm. Commissioner, Jose Javier Ramos, joined the meeting after roll call at 6:09pm.

Present: MT, SD, MS, IL, and JR

Absent:

Excused: VB

Attendees: Saundra Ross Johnson, Mark Asselta, Sulena Robinson-Rivera, James Harveson, and Olivette Simpson CRA; Glynn Jones, Director of Finance, City of Camden; Barbara Kelly, Camden Business & Contractors Association (CBCA)

Mrs. Robinson-Rivera advised the Board that pursuant to the requirements of the Open Public Meetings Act, adequate notice(s) had been posted in the Courier-Post, the Philadelphia Inquirer, and the Office of the City Clerk.

Review of Minutes

Dates of Meetings- September 7 and 14, 2016

Motion: Ayes:

Nays: Abstentions:

Comments: Ms. Torres asked all Commissioners if they had an opportunity to review the minutes. All affirmed. There were no further comments or questions.

Executive Director's Report

Date of Meeting- October 5, 2016

Motion: Ayes:

Nays: Abstentions:

Comments: The City, CRA, and other partners were notified by HUD that their current status is part of shortlisted group of five applicants HUD will be visiting the City of Camden on October 20, 2016 to tour the area that is the subject of the Camden City CHOICE application, as well as, interview the team. The CRA attended Governor Christie's announcement awarding the City of Camden \$150M for the redevelopment of Camden High School. The CRA Director of Finance, Johanna Conyer, will present a brief presentation and the Director of Economic Development will present during an upcoming 2016 Caucus meeting, information related to the Harrison Ave project including the status of the solar panel field. There were not questions or comments.

Redevelopment Project Presentation

The CRA Director of Finance, Johanna Conyer, shared a brief overview of the some of the unknown facts related to, as well as, various functions and tasks the Finance Department is responsible for. Currently, CRA's Finance Department is comprised of a team of three; the Director of Finance, Controller, and Finance Clerk. The functions include General Accounting, Procurement, Human Resources, and Custodian of Records. Ms. Conyer provided an overview of the Budget process and some facts including; CRA's average budget for the past three years and the Audit process.

Resolutions for Review and Action

10-12-16A Resolution Authorizing a Professional Services Agreement with TRC Environmental Corporation For Environmental Services in Connection with the New Jersey Department of Environmental Protection Office of Natural Resource Restoration's Closure and Redevelopment of the Balance of the Harrison Avenue Landfill in an Amount not to Exceed \$27,977.00

Motion: Ayes:

Nays: Abstentions:

Comments: Commissioner Ramos asked whether earth is still being moved at the site. Mr. Harveson advised we were not. There were no further comments or questions.

10-12-16B Resolution Authorizing a Professional Services Agreement with Ballard Spahr LLP for Legal Services in Connection with the Sale of Block 75, Lot 3 (306 Cooper Street) for a Cost Not To Exceed \$ 5,500.00

Motion: Ayes:

Nays: Abstentions:

Comments: There were no comments or questions.

10-12-16C Resolution Authorizing a Professional Service Agreement with XXX for Appraisal Services in Connection with the Proposed Sale of Certain Property in Blocks 180, 1411, 1412, 1413, and 1432 on the Camden City Tax Map for a Cost Not to Exceed \$ XXX

Motion: Ayes:

Nays: Abstentions:

Comments: Commissioner Davis asked if any of the properties were currently occupied. Olivette Simpson, Director of Housing advised the sites are unoccupied. There were no further comments or questions.

10-12-16D Resolution Introducing and Approving for Submission to the Director of the Division of Local Government Services the Agency's Proposed Budget for the Fiscal Year 2017

Motion: Ayes:

Nays: Abstentions:

Comments: There were no comments or questions.

Public Comments

Barbara Kelly of Camden Business & Contractors Association (CBCA) commended the Finance Presentation and advised all that the next networking session of her organization was going to take place at the Maritime Shipbuilding Museum in Waterfront South. She also noted positive feedback regarding the CBCA's new membership directory. She also advised all of the formation of the Bergen Square CDC.

Old Business

None.

New Business

None.

Chairperson's Remarks and Observations

None.

Executive Session

None.

Adjournment

This meeting adjourned at approximately 7:00 PM on a motion made by Commissioner Leonard and seconded by Commissioner Ramos and affirmed via voice vote.